



ALAN PERSONS, DMD, PC
ALANPERSONSDENTIST.COM
www.facebook.com/AlanPersonsDMDPC

Cancellation/ No Show Policy

Please note that once you have booked an appointment with us it means that we have reserved time in our schedule exclusively for you. When you make an appointment in office, you will be given a reminder appointment card which has a removable sticker to place on your calendar to remind you of your reservation with our office. We will also call to remind you of your appointment a day or 2 before. These reminders serve as confirmations of your appointment. We ask that you give us 24 hours notice if you need to cancel or reschedule your appointment. This allows us to offer that time to another patient. If you cancel your appointment less than 24 hours before it is scheduled to take place or if you miss your appointment without notifying us, you will be subject to a \$25 fee.

To avoid a cancellation/no show fee, please provide cancellation notice or reschedule at least 24 hours prior to your appointment. You can provide notice or reschedule by calling our office during business hours. If necessary, please leave a detailed message.

I have read the cancellation policy and understand that if I cancel my appointment less than 24 hours before it is scheduled to occur, or miss my appointment without notifying Dr Persons's office, I will be subject to a \$25 fee.

Print Patient Full Name

Patient Signature

Date